



Measure C Citizen Oversight Committee Meeting Minutes

4:00 PM – March 22, 2016

1. OPENING

The Measure C Citizen Oversight Committee meeting was called to order by Vice Chair Molly Knappen at 4:00 p.m. in the Council Chamber at 5555 Skyway, Paradise, CA, who led the pledge of allegiance the Flag of the United States of America.

COMMITTEE MEMBERS PRESENT: Chris Buzzard, Dan Hansen, Nicki Jones, Molly Knappen, George Morris, Jr., Jim Ratekin, and Sharon Simonton. Kirk Trostle arrived at 4:30 p.m.

COMMITTEE MEMBERS ABSENT: Dean Fender.

ALTERNATE PRESENT: Linda Dye.

ALTERNATE ABSENT: Stacy Poliquin.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Public Works Director/Town Engineer Marc Mattox, Finance Director/Town Treasurer Gina Will, Town Manager Lauren Gill, Police Chief Gabriela Tazzari-Dineen and North Division Chief David Hawks.

2. ITEMS

- a. **MOTION by Buzzard, seconded by Ratekin**, approved the Minutes of the January 26, 2016 Regular Measure C Oversight Committee meeting by unanimous voice vote.
- b. Discuss budget process for FY 2016/2017.

Town Manager Lauren Gill discussed the timeline for the budget process and reviewed the various accomplishments that are a result of the Measure C sales tax revenues. Accomplishments include police and fire department facility repairs; restoration of an animal control officer position and a sergeant detective position; and, the purchase of police patrol vehicles and a Type 1 fire engine. Manager Gill reported on the Town Council priorities that were established at the February 25, 2016 special meeting and stated that many of the Council's priorities have also been approved by the Measure C Committee.

Public Works Director/Town Engineer Marc Mattox presented information relating to the 2016 Measure C Road Rehabilitation Project that was approved by the Town Council at the March 8, 2016 Council Meeting, discussed future grant funded road improvement projects and informed the committee that there are no matching funds available for roadways.

Finance Director/Town Treasurer Will and Town Manager Gill provided a proposed Measure C budget for fiscal year 2016/17 and stated that staff is requesting that the committee expedite the approval of this budget for presentation at the April Council Meeting. The Town Council determined there could be a substantial cost savings to the Town to move forward with road rehabilitation in the next fiscal year as the recent drop in the cost of gas could provide a substantial cost savings and leverage the Measure C revenue. As such, the Council approved a \$500,000 allocation for the roadway improvements. The proposed budget recommended a total allocation of \$1,303,559 of Measure C revenues as follows:

Animal Control	\$ 30,240
Fire Department	\$236,632
Police Department	\$286,687
Public Works	\$700,000
Future Investment	\$ 50,000

The motion to approve the proposed Measure C Budget as presented resulted in a tie vote and did not pass: Ayes of Hansen, Jones, Morris and Trostle; noes of Buzzard, Knappen, Ratekin and Simonton.

MOTION by Buzzard, seconded by Knappen, approved the \$500,000 allocation of Measure C funds for the 2016 Measure C Road Rehabilitation Project (asphalt overlay and striping of many main roads) as an appropriate use of the sales tax revenue. Roll call vote was unanimous.

The committee members concurred to hold off on approval of the remaining items in the proposed budget; requested that presentations from the department directors, such as occurred last year regarding the operational needs of the departments, be scheduled for the next meeting; and, indicated their desire to be involved in the process of formulating the recommendations for the Council to consider. Manager Gill informed the committee that she brought the road rehabilitation project forward to the Council because of the potential cost savings that could be achieved because of the recent drop in the cost of gasoline and related products, and that the committee members will have opportunity to weigh in on the proposed budget items at the next committee meeting.

3. ADJOURNMENT

The committee adjourned the meeting at 5:55 p.m.

Date approved: April 26, 2016

By: _____/s/_____
Molly Knappen, Vice Chair

Attest: _____/s/_____
Joanna Gutierrez, Town Clerk